

Fauquier County Parks & Recreation Department

**April 5, 2006
Lord Fairfax Community College
Warrenton, VA**

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Debbie Reedy, Treasurer
Donald P. Johnson, Jr.
Larry Miller, Ex Officio
Niki Barwick, P&R Staff

Absent:

Tom Harris

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:00 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Donald Johnson that the agenda be adopted as presented with the addition of an item at VIII. E. Facility Planning and Implementation Committee funding release request for Marshall Community Center addition project and Monroe Park Phase II and III. Seconded by David Graham. The vote was unanimous in favor.

IV. Comments from citizens – No citizens present.

V. Presentations/Commendations – There was general consensus that the certificates presented are approved with the addition of recognition of Scott O'Brian and Peter Roelofs.

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Virginia Commission for the Arts grant
- D. Use of John Marshall Birthplace Park Trust Fund
- E. Use of Rady Parks Trust Fund
- F. Policy revision – Cost of sharing in professional organizations
- G. Policy revision - Facility Use
- H. Policy revision – Fees and Charges
- I. Policy revision – Professional Services

J. Volunteer Proclamation

A motion was made by Donald Johnson to adopt/approve items on the consent agenda consisting of: the minutes of the Parks and Recreation Board Meeting on March 1, 2006 as presented; the Treasurer's Report of check registers, and financial reports as presented; the grant application to the Virginia Commission for the Arts for \$5,000 matching funds in support of Bluemont Concert Series as presented; the request to authorize expenditure of \$4,550 for landscaping at John Marshall Birthplace Park from the John Marshall Birthplace Park Trust Fund as presented; the proposed expenditure from the Rady Park Commemorative Trust Fund as presented; the request to revise the Policy #M 6-19 Cost Sharing Fees in Professional Organizations policy as presented; the request to revise Policy # C 8 Facility Use policy as presented; the request to revise Policy # B 8-1 Fees and Charges as presented; the request to revise Policy # C 4-7 Professional Service as presented; and the National Volunteer Week proclamation as presented. Seconded by David Graham. The vote was unanimous in favor.

VII. Reports

A. Bids/Contracts Committee – Following a brief review of the Notes of the March 22, 2006 meeting of the committee, **a motion was made by Debbie Reedy that the action taken by the Bids and Contracts Committee, as noted be ratified. Seconded by Donald Johnson. The vote was unanimous in favor.**

B. Swimming Pools Planning Committee – Debbie Reedy briefly reviewed highlights of the March 22, 2006 meeting, pointing out the proposal for additional improvements to the concession area at Larry Weeks Pool. **A motion was made by Debbie Reedy that the scope of work and fee for Phase III improvements to the Larry Weeks Community Pools be approved as proposed. Seconded by David Graham. The vote was unanimous in favor.** The Director then reported that a new proposal was received on March 31 for changes in the plan for the Northern Region Pool, due to a wetlands area on the adjacent site necessitating re-location of the road and pool.

C. School Coop Agreement Liaison – No meeting held. Next meeting scheduled for April 18, 2006.

D. Legislative Liaison – Debbie Reedy pointed out that the Land & Water Conservation Federal funding could be cut, and that local government exemption from day care licensing law (SB 257) was approved. Mr. Miller added that the locality would set standards for safety and supervision. Mr. Bailey asked if the County was still helping to write grants. Mr. Miller responded "Yes" if staff has time, and the department works with them.

E. Sports Coordination Council – Donald Johnson reported that at the meeting on March 15 there was discussion of operations at the Town's site of fields by the Fauquier Soccer Clubs. Also there was support expressed for the President to stay on the Council.

F. Budget Committee – Debbie Reedy reported that the Board of Supervisors adopted the FY07 Budget on March 30. She pointed out that the chart of initiatives and increases attached to the agenda page lists items approved for Parks and Recreation in the last column. Director Miller commented that the County Administration has been very supportive of the Department's budget requests. Debbie Reedy added that the Parks and Recreation staff did a good job with budget preparation and presentation. Mr. Miller then reported that the Community Contribution support for Mary's Family has been moved to the Department of Social Services and that Department is taking it into consideration.

G. Revenue Philosophy/Policy – David Graham reported that meetings of this committee would be delayed due to the birth of a baby in Chairman Harris' family and the expected birth of a baby at any moment in the Graham family.

I. Director's Report – In addition to the background/update in the report, Mr. Miller stated the following: 1) An announcement of the birth of Conner Mark Harris son of Board member Tom Harris. 2) An announcement that the exhibit (none provided) is by Park Planning section. 3) Board of Supervisors member Chester Stribling has asked Parks and Recreation staff to study a plan for a Farmer's Market at Monroe Park. He then distributed a copy of the study that revealed that the market would be seasonal, on Saturday mornings for half a day, and would provide for the sale of home grown products only from Fauquier and adjacent counties. The

Director asked for any questions and discussion. Then the discussion regarding liability insurance, vendor permit fees, and advertisement plans ensued. Following discussion the Board agreed with the proposal in concept for a one year pilot project, and recommended that the County Attorney should determine the requirements, including liability insurance and zoning issues. The Board further agreed that creating a special "Farmers Market Permit" with a fee of \$20 for the season was in order for the Department's policy. 4) A proposal from VDGIF regarding Lake Brittle has been sent to the Finance Committee for a decision on 4/6/06.

VIII. Action Items -

A. Sports Fields Complexes – Mr. Miller reported that the Central Complex Phase I plan will be approved by Planning and Community Development by Mid April, and Phase II is being reviewed. He further reported that the Northern Sports Complex is moving forward. Chairman Bailey asked when the grading would begin at the Northern Sports Complex site. Mr. Miller responded, "As soon as plans are finalized." and stated that he has nothing to add to the information on the agenda page.

B. Capital Improvement Program FY08-17 – Parks and Recreation Park Planner reported that the current CIP FY07 – FY15 is still not approved, and that there was a change in 2011 to provide funding for ADA Plans. Debbie Reedy asked the source of funding for Raymond Farm. Mr. Miller responded that the funding for Raymond Farm was not in the CIP. Then Mr. Miller suggested that if the current CIP is not funded, this Board may want to include it in the 2008 – 2017 CIP. Following more discussion **a motion was made by Debbie Reedy to adopt the FY2008 – 2017 CIP with the understanding that it may be re-drafted based on what happens with the current CIP. Seconded by Donald Johnson. The vote was unanimous in favor.**

C. Support of Community Recreation Organizations policy – Following discussion of the proposal to change the policy as outlined on the agenda, **a motion was made by Debbie Reedy that the concepts be approved to guide revisions of the Support of Community Recreation Organizations policy. Seconded by Donald Johnson. The vote was unanimous in favor.** Debbie Reedy suggested that a letter be sent to the community organizations explaining the changes, and ask for email addresses on the new form.

C. Request for additional cash drawers – Following discussion on this agenda item, **a motion was made by Debbie Reedy that the agenda request and resolution to establish additional cash drawers to comply with county policy be approved as presented for submittal to the Board of Supervisors. Seconded by David Graham. The vote was unanimous in favor.**

D. Facility Planning & Implementation Committee – Following a lengthy discussion regarding the request for the release of the funding from this committee for Monroe Park Phases II and III, and the Marshall Community Center addition **a motion was made by Donald Johnson to send the Facility Planning and Implementation Committee a request to release funding for Monroe Park Phase II and III, and for the Marshall Community Center addition projects. Seconded by David Graham. The vote was unanimous in favor.** The Board further discussed that if the Committee refuses the request then the next request would go to the Board of Supervisors.

IX. Information Items: No comments on information provided.

A. Lighting Maintenance study – Mr. Miller reported that he had nothing to add to the agenda page background/update.

B. Connections Plan – Mr. Miller reported that he hoped to have the final plans for the Board next month.

X. Board Time

Donald Johnson reported that the Friends of Monroe Park meeting revealed that the organization wants to fund the historical aspects of the Park, and not the recreational aspects.

Debbie Reedy said she would like to set up discussion time with Katie Heritage regarding legislative items.

Carl Bailey thanked the Region Superintendents for coming to the meeting and invited their participation.

XI. Adjournment

There being no further business, **a motion was made by Debbie Reedy to adjourn the meeting. Seconded by David Graham. The vote was unanimous in favor.** The meeting adjourned at 8:15 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date